

Executive Director – Professional Engineering Associations

The American Council of Engineering Companies of South Dakota (ACEC-SD) and the South Dakota Engineering Society (SDES) seek an executive director candidate to lead each professional group. Each organization is an established non-profit 501c3 entity. The Executive Director will report directly to the Executive Board of each group.

General Duties:

Provide leadership to each entity, carry out defined respective strategic plans, guide meetings, advocate for member organizations, correspond with the National organization of each group, provide professional development opportunities, general accounting and budgeting, lobby on matters which concern one or each group, and communicate to and on behalf of each entity.

A detailed job description and additional information on both professional groups may be found at their respective websites:

<http://www.sdes.org>

<http://www.acecsd.org>

Pay/Benefits:

Pay will be dependent on qualification. Each professional organization will contract separately with the hired executive director and split the total pay between the two groups as determined by each board of directors. Approved expenses including travel related expenses will be paid in addition to the established salary. Additional benefits are not included and are the responsibility of the hired individual.

Apply:

Interested parties should send the following documents in pdf format:

- Cover letter of application
- Professional resume
- Three letters of recommendations related to duties described in the detailed job description

Mail or email copies of the above documents to:

Infrastructure Design Group, Inc.

Attn: Chad Hanisch

1111 N. Lake Avenue

Sioux Falls, SD 57104

ChadH@InfrastructureDG.com

605.271.5527

The position will remain open until filled.